

Work Group: Applications Subcommittee

Date	7/18/2007	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#914 - Plaza Tower	Call-In #	

Agency / Attendees / Role

ConnectKY	Heather Gate	Subcommittee Member
COT	Teresa Ogden	Subcommittee Member
CPE	Miko Pattie	Subcommittee Chair
EPSB	Valerie Armstrong	Subcommittee Member
JCPS	Bo Lowrey	Subcommittee Member
KDE	Donna Eustace	Subcommittee Member
Workforce	Liz Stafford	Subcommittee Member
	Tami Dennis	Subcommittee Member

Agenda/Decisions

Item:	New Member Introduction	Decision(s)
1	Teresa Ogden from COT, Office of Application Development, joined the Subcommittee based on Vibhas' recommendation. She will join the Assistive Technologies Work Group as she has special needs herself.	

Item:	Assistive Technologies Work Group Update	Decision(s)
2	<p>1. Liz was concerned about not being able to standardize needs as they are very individualized. The group suggested to categorize needs by types of challenges. (Example: chat room for deaf) Questionnaires for users might be helpful in data gathering.</p> <p>2. Liz requested to add members from postsecondary and adult ed sectors. Miko will check on this.</p> <p>3. 508 Compliance as state regulation does not have teeth to it. The work group might want to make recommendations to include this requirement in RFPs and how to make awareness and testing more visible.</p>	
Item:	Assessment Work Group Update	Decision(s)
3	Donna reported on the group progress – draft report is posted in our work space. The emphasis will be placed on requirements that will enable effective and efficient online testing, esp. formative ones.	
Item:	Data Transfer Work Group Update	Decision(s)
4	Teresa reported that the group will review current policy established by the KY Enterprise Standards on Architecture and recommend implementation strategies.	
Item:	Interoperability Work Group Update	Decision(s)
5	<p>1. Miko reported that this work group will recommend that it operates as a standing group to continue with its work.</p> <p>2. Liz will recommend a member from Workforce.</p>	
Item:	IP-based Communications Work Group Update	Decision(s)
6	Bo reported that issues are all huge – transmissions of audio, video, data. This group might recommend to be a standing body. One of the low hanging fruits would be using economy of scale for some of the products.	
Item:	Report to KEN Executive Committee	Decision(s)
7	The Applications Subcommittee's official report to the KEN Executive Committee will contain the following: Chronology of what has been	Miko will draft and submit to ITC for approval.

	done so far, the matrix of applications, and the 6 work groups.	
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Next Meeting	Agenda Items Suggested and/or Moved Forward
8/22/07	Items:
	<ol style="list-style-type: none"> 1. Review/discuss the work group progress reports 2. Strategize how best to proceed for the final reports

KPID = Key Point(s) Influencing Decision (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.